

THE WHITE HOUSE  
WASHINGTON  
February 1, 1980

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MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: Required Reduction in Usage of Federal  
Motor Vehicles

In my State of the Union address, I emphasized that we now have a clear, comprehensive energy policy for the United States. Essential to implementing this policy is an aggressive energy conservation strategy that will reduce our dependence on foreign oil now. 1980 will be a year of energy conservation for America. In consultation with the Governors, we will set gasoline conservation goals for each of the fifty states. They are being asked to sacrifice. Cities are being asked to sacrifice. Federal agencies must do no less.

In an April 10, 1979, memorandum, I directed all Departments and agencies to reduce the use of automotive fuels by 10 percent for the twelve month period beginning April 1, 1979, as compared with the previous twelve months. During the first six months of this program, most Departments and agencies fell short of that goal.

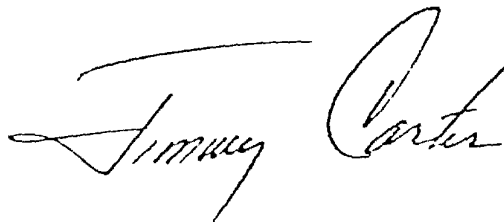
Because progress has been disappointing overall, I must ask all Departments and agencies to make extraordinary efforts to meet or exceed the 10 percent goal during the last quarter of this reporting year (January-March, 1980). In addition, I am taking action to ensure that all Departments and agencies curtail gasoline consumption adequately during the remaining two months of this quarter.

I direct that all Federal departments and agencies, except the United States Postal Service, reduce the mileage travelled by government-owned and leased vehicles by 10 percent during the months of February and March, 1980, as compared to mileage travelled during the same period in 1979. This order applies to all commercially-designed motor vehicles which consume gasoline.

Agencies shall ensure that public transportation is used to the maximum extent possible and that other substitute methods of transportation are not used to circumvent the purpose of this directive. Agencies determining that this directive severely jeopardizes essential missions and agencies that need assistance in establishing their baseline mileage figures should contact the Administrator of the General Services Administration.

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Along with your regular report to the Department of Energy at the end of the current quarter, you should include a special report on mileage travelled during the months of February and March, 1980, compared to the same period last year.

A handwritten signature in cursive script, reading "Jimmy Carter". The signature is written in dark ink and is positioned to the right of the main text block.